



**NEW HAMPSHIRE AIR NATIONAL GUARD  
HEADQUARTERS 157TH AIR REFUELING WING  
PEASE AIR NATIONAL GUARD BASE NEW HAMPSHIRE**

24 January 2017

MEMORANDUM FOR PEASE VA CLINIC PATIENTS

FROM: 157 ARW/CC

SUBJECT: Policy Letter for VA Clinic Access

1. The Pease Air National (ANG) Guard Base complies with Air Force Directives regulating personnel access to military installations. Effective February 1, 2017, enhanced security measures will be in place and the following information is provided to ensure Veterans enrolled to the Portsmouth Community Based Outpatient Clinic (CBOC) are able to continue accessing the CBOC for their healthcare.
2. Individuals possessing an Active/Retired/Family Member Military ID Card or Federally-issued Personal Identity Verification (PIV) Card have full access to the common areas of the base, including the Portsmouth CBOC.
3. All other Veterans are now required to have a scheduled medical appointment **prior** to accessing the base. If you arrive at the base without an appointment the security forces will provide you instructions to park outside the base entrance and ask you to contact the CBOC at **(800) 892-8384 Ext. 5501** to schedule an appointment. The VA staff at the CBOC will inform the Security Forces when an appointment has been booked. **You may encounter a delay in accessing the CBOC so we highly encourage you to schedule your appointment prior to arrival at the base.**
4. Veterans without a Military ID Card or PIV Card must possess the following forms of ID for access to the base and CBOC and undergo a Background Check:
  - a) **NH Veteran** (February 1-September 30, 2017) - NH Driver's License or US Passport.
  - b) **NH Veteran** (Starting October 1, 2017) - NH Driver's License and a Veterans Health Identification Card (VHIC)/Veterans Identification Card (VIC). If the Veteran has been issued a NH REAL ID Compliant Driver's License or has a US Passport, a VHIC/VIC is not required.
  - c) **ME Veteran** (Starting February 1, 2017) – ME Driver's License and a Veterans Health Identification Card (VHIC)/Veterans Identification Card (VIC). If the Veteran has a US Passport, a VHIC/VIC is not required.
5. Background Checks – All Veterans falling into Paragraph 4 above are required to undergo a Background Check in addition to providing identification at the gate. Once the Background Check is complete, it will remain in effect for one (1) year.
  - a) Veterans will be required to complete a Background Check Form (Attachment 1) prior to Security Forces allowing access to the base/CBOC. From February 1 through March 31, 2017, Veterans will not be required to wait for Security Forces to conduct the Background Check and will be allowed entry to the base and CBOC.

b) Effective April 1, 2017, Veterans will be required to have a completed Background Check prior to being granted access to the base and CBOC. Completion of the Background Check can be completed at the gate; however, Veterans are encouraged to complete the Background Check prior to arrival at the gate to avoid late arrival to their appointment.

6. Escorts and Guests. Veterans cleared for base access can escort one individual or Family Member, including minors, onto the base. The individual must also present an identification card (Driver's License, Passport) and complete the Background Check requirements.

7. Veterans or escorted individuals who cannot meet the identification card or Background Check requirements will not be allowed access to the base.

8. The Point of Contact for base access and security related questions is TSgt Shisler at (603) 430-2622.

JAMES P. RYAN, Colonel, NHANG  
Commander

Attachment:  
Background Check Form

“Citizen soldiers building the nation’s most respected Air National Guard Unit- -  
serving America, New Hampshire, and community..in partnership with family and employer.”